



## Tuition, Medical and Behaviour Support Service

### Summer 2021 GCSE Appeals

The appeals process for the summer 2021 GCSE results is detailed below.

#### Stage One – Centre Reviews

This is the first step in the appeals process and must be completed before a Stage 2 Review.

If you feel your grade is wrong as a result of an administration error in submitting the grade or a procedural error in determining the grade then a Stage One Review can be requested.

#### How to Request a Stage One Review

- Complete the Stage 1 JCQ Form
- Return the completed form to [crozier.l@tmbss-shropshire.org.uk](mailto:crozier.l@tmbss-shropshire.org.uk)
- The deadline date for return of the Stage 1 JCQ Form is Wednesday 1 September 2021
- Outcomes for Stage 1 Reviews will be confirmed by Wednesday 8 September 2021

#### Stage Two – Exam Board Reviews

If TMBSS does not find a mistake but you still believe that your grade is wrong, then you can request that a formal appeal is made to the examination board. You can submit a Stage 2 Exam Board Review if you believe that any of the following applies:

- There was an error in the way the Service followed or applied its procedure for determining your teacher assessed grade
- The Service did not mark a reasonable judgment when deciding which evidence to use to determine your teacher assessed grade
- The Service did not make a reasonable judgement about your grade based on the evidence gathered

Request for Stage Two Reviews must be completed using the Stage 2 JCQ Form and emailed to [crozier.l@tmbss-shropshire.org.uk](mailto:crozier.l@tmbss-shropshire.org.uk) by Tuesday 14 September 2021.

The examination boards will aim to complete appeals within 42 calendar days of the receipt of the application.