



Tuition, Medical and Behaviour Support Service

Provider Access Policy

Adopted:	21 October 2019
Reviewed:	October 2020
Next Review:	October 2021
Governing Committee:	21 October 2019
Responsibility:	Alison Harper

Introduction

This policy statement sets out the service's arrangements for managing the access of providers to pupils at TMBSS for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through events, assemblies, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Visits during COVID-19 restrictions

Anyone wishing to visit while Covid-19 restrictions are in place must request a copy of our TMBSS visitor protocol in the first instance. The Protocol sets out the expectations of all TMBSS educational settings in relation to visits to children in their educational establishments. It aims to reduce/minimise the risk of spread of infection (Covid-19) to staff, children and visitors, whilst the pandemic continues.

Procedure

A provider wishing to request access should contact Courtney Hall, Careers Advisor, Telephone: 01584 876129; Email: hall.c@tmbss-shropshire.org.uk to arrange opportunities to go into TMBSS education centres to speak with pupils and/or their parents/carers

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer term
KS3	Students complete the activities set out to achieve the targets that are set by the CDI and also match up to the Gatsby Benchmarks		

	Autumn Term	Spring Term	Summer term
KS4	Year 11s have Progress Reviews to discuss the progress with their careers plans and lessons.	Students have the opportunity to attend the Apprenticeship Show at Telford International Centre to explore the wide range of opportunities. Any students interested in entering the beauty industry have the chance to attend the Beauty Show at Birmingham NEC to explore the many opportunities within the industry.	Students are supported to create a CV.
<p>Students complete the activities set out to achieve the targets that are set by the CDI and also match up to the Gatsby Benchmarks.</p> <p>Students have the opportunity to meet with the Careers Advisor at least once to discuss and gain advice and guidance about their post-16 ideas.</p> <p>The Careers Adviser is in centres weekly to allow students regular support with their post-16 plans and allow them to drop in when they feel necessary. The careers co-ordinator also uses these sessions to support students to college visits and interviews.</p> <p>Students who express an interest in participating in work experience are all supported by the careers co-ordinator to set up suitable placements.</p> <p>We work with a range of vocational providers to provide extra activities and courses that the students can gain practical experience from. The areas that these are in include mechanics, engineering, animal care and hair and beauty.</p> <p>Students are supported by the Careers Adviser on visits to colleges.</p>			

Please speak to our Careers Advisor to identify the most suitable opportunity for you.

Premises and facilities

The education centre will make classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The education centre will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader, Careers Advisor and Centre Manager.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at our education centres and these will be made available to all students at lunch and break times.